

ACSS - COVID POLICIES & PROTOCOLS OUTLINE

Timeline	Instructions
<p>School District 34 COVID Policies & Protocols</p>	<ul style="list-style-type: none"> • School district’s COVID policies link below: <u>ABBY - Totiltcha Future Learning Plan - 2020-2021 - 2020OCT29_0.pdf (abbyschools.ca)</u>
<p>ACSS Program/School Building COVID Policies:</p>	<p>We are following the Ministry of Health/School District 34 guidelines which are:</p> <ul style="list-style-type: none"> • All staff members MUST wear a mask or face shield to and in programs and gloves (if needed). • Staff member are to supply their own mask or face shield, gloves will be provided by ACSS. • All ACSS instructors permitted entry to a school or district site must also complete the COVID-19 daily health assessment upon entering the building. • Everyone who enters a school or district site will be required to use hand sanitizer or wash their hands immediately. • When staff should perform hand hygiene: <ul style="list-style-type: none"> • When they arrive at school. • Before and after any breaks. • Before and after eating and drinking. • Before and after handling food • Before and after assisting students with eating. • Before and after giving medication to a student or self. • After using the toilet. • After contact with body fluids (e.g., runny noses, spit, etc.) • After cleaning tasks or removing gloves. • Whenever hands are visibly dirty.

	<ul style="list-style-type: none"> • People with symptoms of COVID-19 or experiencing illness will not be permitted on school district property. • Any families or staff who travel outside of Canada will be expected to self-isolate for 14 days before returning to any site at the Abbotsford School District. • Any staff that have recently travelled to a high-risk location or been in direct contact with someone who is showing symptoms or recently travelled outside of Canada to stay home. • We are asking staff to stay home if they are sick. Contact your Supervisor ASAP. • A negative COVID 19 test result may be requested by ACSS pending the symptoms. • Any staff members that are showing symptoms of COVID 19 during the program MUST leave the school building right away. • To return back to work staff members MUST have a negative COVID 19 test result emailed to their Supervisor. • We are asking parents to follow the same safety protocols as the school district and refrain from bringing your child to our programs if they are symptomatic and you believe they may be at risk. • Family members attending the school for any reason will be asked to complete the school's COVID-19 visitor log. They will be asked to wear a non-medical mask in places where they cannot ensure physical distancing.
<p>COVID 19 & Students Showing Signs of Illness While at School</p>	<ul style="list-style-type: none"> • Any students that are showing symptoms of COVID 19 must be isolated in a room at the school and the parents MUST be contacted right away for pick up. • When a student presents sick with symptoms similar to COVID-19, the student will be asked to wear a mask (if they can safely do so). Designated staff will also wear a mask and will: Isolate the

	<p>child in a room; contact the parents/guardians to take the child home.</p> <ul style="list-style-type: none"> • The person picking up the student must be safe to enter the school based on the school district's Daily Health Assessment. • Parents who are contacted to pick up a sick child can attend a school site immediately. • Staff are to clean and disinfect the exposure areas; and notify their Supervisor right away, who will notify and coordinate appropriate actions with the school and our local public health authority. • If a positive case occurs, our local public health authority will contact trace to identify potential COVID-19 exposures. • The PHA may recommend testing and a 14-day isolation if necessary. • They will get in touch with close contacts and provide follow-up recommendations as needed, which may include suspending program learning. • If a positive case occurs, parents of the students in the ACSS program will be notified if their child has been in contact with a COVID-positive person and needs to self-isolate. • Students will be required to wash and/or sanitize their hands when entering the program space. • Schools will provide additional hand hygiene stations throughout the building to support these requirements. • It is also encouraged that families send their children to school with personal hand sanitizer. • Schools will also promote proper hand hygiene and respiratory etiquette with verbal reminders and posters throughout the school. • When students should perform hand hygiene: • When they arrive at school. • Before and after any breaks (snack time, water break). • Before and after eating and drinking.
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	<ul style="list-style-type: none"> • Before and after using an indoor learning space used by multiple cohorts (e.g. the gym, music room, science lab, etc.). • After using the toilet. • After sneezing or coughing into hands. • Whenever hands are visibly dirty.
<p>Students & Masks</p>	<ul style="list-style-type: none"> • Students in middle are required to wear non-medical masks in high traffic areas, like buses and hallways, or anytime they are outside of their program space whenever physical distancing cannot be maintained. • Exceptions will be made for students who cannot wear masks for medical reasons. • At this time, masks are not recommended for elementary school students due to the increased likelihood they will touch their face and eyes, as well as require assistance to properly put on and take off their mask (requiring increased close personal contact from instructors). • Verbal reminders may be needed by the instructors during the duration of the after-school program. • Should you have any students that choose to NOT listen to instructors when it is a matter of hygiene and safety in a program. Please give a verbal warning 1st and if it persists, please phone the parent for an early pick up time. • Kindly explain the scenario to the parent as we have a no tolerance level for this type of behavior during a pandemic.
<p>Students & Physical Distancing</p>	<ul style="list-style-type: none"> • Students are to follow physical distancing guidelines to stay at least two meters apart while they wait for the program start time and to line up when it is time to exit the program. • Students are encouraged to social distance during any ACSS programs.

	<ul style="list-style-type: none"> • Instructors will be present to remind students of these requirements, and to help students line up and keep an appropriate distance from each other. • Instructors will be present to remind students of these social distancing requirements in all ACSS programs. • Student in ACSS programs may have assigned seating plans throughout the duration of the program. • Assigned seating is a strategic option to mitigate the potential spread of COVID-19. It will also support health contact tracing should that be required. • Parents/Guardians picking up students from an after school program will be asked to stay outside of the school, and to maintain a safe physical distance between themselves and others. • ACSS Instructors will bring students outside to meet the adults who are picking them up.
<p>Student Supplies and Learning Materials</p>	<ul style="list-style-type: none"> • Students may have their own personal supplies that are stored separately. • Instructors will lesson plan activities to reduce or minimize the need to share equipment and materials. • If items are shared, they will be cleaned and disinfected after use. • Students will wash or sanitize their hands both before and after using shared items.
<p>Student Washroom Protocol</p>	<ul style="list-style-type: none"> • Washrooms will be cleaned and disinfected several times throughout the day by custodial staff. • There will be a maximum number of 1 student permitted in the washroom at one time. • Instructors are welcome to walk the student to the washroom if needed but are not able to go into the bathroom with the student.

<p>Food & COVID 19</p>	<ul style="list-style-type: none"> • There are clear provincial guidelines around food in schools during COVID-19. As a result, treats cannot be sent from home for birthdays or other special days. • School programs that offer snacks of food during the programs will need to adhere to the following provincial guidelines: • Only designated staff will be permitted in food preparation areas. • All food served to students needs to be served in prepacked portions or served to students by designated program staff. • Utensils will be used any time food is served to students. • There will be no shared food condiments or seasonings, such as ketchup or salt and pepper. • Any leftover food will be thrown out—schools will not be able to package leftovers to send home to families.
<p>Student Water Fountain Protocol</p>	<ul style="list-style-type: none"> • Water Fountains/Filling Stations Access to water will not be restricted. • Water fountains will be open and available for use. • Students and staff are encouraged to use personal water bottles. • When using water fountains, students and staff should practice hand hygiene before and after use and not place their mouths on the fountain. • Water fountains are classified as a high touch area and will be cleaned frequently by our custodial teams.